

# Ordinary Council Meeting

22 February 2023

## Agenda

Notice is hereby given of Ordinary Meeting of Council to be held in the Council Chambers, City of Kwinana Administration Centre commencing at 5.30pm.

Wayne Jack  
Chief Executive Officer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website [www.kwinana.wa.gov.au](http://www.kwinana.wa.gov.au)

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## 1 OPENING AND ANNOUNCEMENT OF VISITORS

Presiding Member to declare the meeting open and welcome all in attendance.

Presiding Member to announce that the Ordinary Council Meeting is being live streamed and recorded in accordance with the City's Live streaming and Recording Council Meetings policy.

By being present at this meeting, members of the public consent to the City recording and livestreaming their image and/or voice.

## 2 WELCOME TO COUNTRY AND ACKNOWLEDGEMENT OF COUNTRY

**Councillor Barry Winmar to present the Welcome to Country:**

*"Ngullak nyinniny kooralong koora ngullak noitj nidja noongar boodjar. Noongar moort djoorapiny nyinniny nidja ngulla quopadok noongar boodjar kooralong.*

From the beginning of time to the end, this is Noongar Country. Noongar people have been graceful keepers of our nation for many, many years.

*Ngalla djoorapiny maambart boodjar ngallak bala maambart quop ngalla koort djoorapiny nidja ngalla mia mia nyinniny noongar boodjar.*

We respect the earth our mother and understand that we belong to her - she does not belong to us. In all her beauty, we find comfort, wellbeing, and life that creates a home for everyone that has become a keeper of Noongar Country.

*Djinanginy katatjin djoorapiny nidja weern noongar boodjar ngalla mia mia boorda.*

Look, listen, understand and embrace all the elements of Noongar Country that is forever our home.

*Kaya wandju ngaany Barry Winmar Wadjuk Ballardong maaman ngaany koort djoorpiny noonook nidja Noongar boodjar daadjaling waankganiny noitj Noongar Boodjar.*

Hello and welcome my name is Barry Winmar and I am a Whadjuk Ballardong man my heart is happy as we are gathered on Noongar country and speaking here on Noongar Country"

**Presiding Member to read the Acknowledgement of country:**

*"It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Noongar people and we pay our respects to their Elders past and present."*

**3 DEDICATION**

Councillor Matthew Rowse to read the dedication:

*“May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.*

*May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve.”*

**4 ATTENDANCE, APOLOGIES, LEAVE(S) OF ABSENCE (PREVIOUSLY APPROVED)**

**Apologies:**

**Leave(s) of Absence (previously approved):**

Nil

**5 PUBLIC QUESTION TIME**

In accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the *Local Government (Administration) Regulations 1996*, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Members of the public must provide their questions in writing prior to the commencement of the meeting. A public question time form must contain all questions to be asked and include contact details and the form must be completed in a legible form.

Please note that in accordance with Section 3.4(5) of the *City of Kwinana Standing Orders Local Law 2019* a maximum of two questions are permitted initially. An additional question will be allowed by the Presiding Member if time permits following the conclusion of all questions by members of the public.

## **6 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS**

### **6.1 PETITIONS**

A petition must –

- be addressed to the Mayor;
- be made by electors of the district;
- state the request on each page of the petition;
- contain at least five names, addresses and signatures of electors making the request;
- contain a summary of the reasons for the request;
- state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
- be respectful and temperate in its language and not contain language disrespectful to Council.

The only motion which shall be considered by the Council on the presentation of any petition are –

- that the petition be received;
- that the petition be rejected; or
- that the petition be received and a report prepared for Council.

### **6.2 PRESENTATIONS**

In accordance with Clause 3.6 of the *Standing Orders Local Law 2019* a presentation is the acceptance of a gift, grant or an award by the Council on behalf of the local government or the community.

Prior approval must be sought by the Presiding Member prior to a presentation being made at a Council meeting.

Any person or group wishing to make a presentation to the Council shall advise the CEO in writing before 12 noon on the day of the meeting. Where the CEO receives a request in terms of the preceding clause the CEO shall refer it to the presiding member of the Council committee who shall determine whether the presentation should be received.

A presentation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

### **6.3 DEPUTATIONS**

In accordance with Clause 3.7 of the *Standing Orders Local Law 2019*, any person or group of the public may, during the Deputations segment of the Agenda with the consent of the person presiding, speak on any matter before the Council or Committee provided that:

- the person has requested the right to do so in writing addressed to the Chief Executive Officer by noon on the day of the meeting.
- setting out the agenda item to which the deputation relates;
- whether the deputation is supporting or opposing the officer's or committee's recommendation; and
- include sufficient detail to enable a general understanding of the purpose of the deputation.

A deputation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

**7 CONFIRMATION OF MINUTES****7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 8 FEBRUARY 2023****RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting held on 8 February 2023 be confirmed as a true and correct record of the meeting.**

**8 DECLARATIONS OF INTEREST (FINANCIAL, PROXIMITY, IMPARTIALITY – BOTH REAL AND PERCEIVED) BY MEMBERS AND CITY OFFICERS**

Section 5.65(1) of the *Local Government Act 1995* states:

A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest —

in a written notice given to the CEO before the meeting; or  
at the meeting immediately before the matter is discussed.

Section 5.66 of the *Local Government Act 1995* states:

If a member has disclosed an interest in a written notice given to the CEO before a meeting then —

before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and  
at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before the matters to which the disclosure relates are discussed.

**9 REQUESTS FOR LEAVE OF ABSENCE****10 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY****11 ANY BUSINESS LEFT OVER FROM PREVIOUS MEETING**

Nil

**12 RECOMMENDATIONS OF COMMITTEES**

Nil

**13 ENBLOC REPORTS**

**14 REPORTS – COMMUNITY**

Nil

**15 REPORTS – ECONOMIC**

Nil

## **16 REPORTS – NATURAL ENVIRONMENT**

### **16.1 ADVOCACY POSITION - SHARK FISHING WITHIN THE CITY OF KWINANA**

#### **SUMMARY**

Recreational fishing for sharks poses a risk to beachgoers due to use of baits to entice the animals towards the shore. Local governments possess limited powers to address the issue. In addition to resourcing limitations, local governments are not delegated powers under the *Fish Resources Management Act 1994*. In contrast, the Minister for Fisheries and the Department for Fisheries have wide-ranging powers to monitor and regulate fishing activities.

Council are recommended to advocate to State Government for a ban on recreational shark fishing within the district.

#### **OFFICER RECOMMENDATION**

**That Council:**

- 1. Resolve to support the ban of recreational shark fishing on beaches within the City of Kwinana.**
- 2. Direct the Chief Executive Officer to request the Minister for Fisheries to prohibit recreational fishing of sharks within the City of Kwinana and adjacent coastline.**

#### **VOTING REQUIREMENT**

Simple majority

#### **DISCUSSION**

The City of Kwinana is aware that the targeting of shark species by recreational fishers occurs across metropolitan beaches, including in Kwinana. The practice has attracted increasing opposition from segments of the community due to trophy hunting fishers use of baits (including carcasses and offal) to attract large sharks to beaches. In addition to causing unnecessary injury or death to the animals, the practice may increase the risk of attack to swimmers and animals exercising on such beaches.

Cottesloe, Cockburn and Fremantle Local Governments have all implemented provisions in their local laws intended to prevent shark fishing on beaches and 200m seawards from low water mark at ordinary spring tides. Cottesloe's local law allows for a fine of \$100. Cockburn has no fine specified. Fremantle may issue a fine of \$500.

The *Fish Resources Management Act 1994* grants the Department of Fisheries significant powers with respect to regulating fishing activities, including to search and seize vehicles and boats. In contrast, local governments are not delegated any powers by State Government under this legislation.



Section 43 of the *Fish Resources Management Act 1994* grants the Minister for Fisheries wide power to prohibit fishing activities. In 2022 the Minister exercised this power by prohibiting the use of wire trace for fishing from Port Beach to South Cottesloe, as part of efforts to stop recreational shark fishing.

The City acknowledges the important role beaches play as a recreation source for the community. City beaches attract swimmers, snorkelers, divers and kayakers. The City does not consider shark fishing to be consistent with such uses.

While the City notes the action of other local authorities in attempting to ban the practice, the City does not possess the resources to enforce any ban practically or appropriately on shark fishing implemented at a local government level. Furthermore, a significant proportion of the coastline with the City is in private ownership by Fremantle Ports, CSBP, BP Refinery and Water Corporation, making regulating and enforcing bans on this land problematic. On that basis the City considers State Government should take appropriate steps to ensure the safety of beachgoers by implementing regulations to control shark fishing.

**STRATEGIC IMPLICATIONS**

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
1 – A naturally beautiful environment that is enhanced and protected	1.2 – Maintain and enhance our beautiful, natural environment through sustainable protection and conservation	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	By seeking to prevent recreational shark fishing within the district, the City seeks to protect and conserve shark species as well as members of the community.

**SOCIAL IMPLICATIONS**

This proposal will support the achievement of the following social outcome/s, objective/s and strategic priorities detailed in the Social Strategy.

<b>Social Strategy</b>			
<b>Social Outcome</b>	<b>Objective</b>	<b>Strategic Priority</b>	<b>How does this proposal achieve the social outcomes, objectives and strategic priorities?</b>
1 – Healthy and Active	1.0 – A physically and mentally healthy and active community	1.2 – Deliver initiatives that enhance the use of public open space and natural environment reserves	The proposal seeks facilitate safe use of City of Kwinana beaches for beneficial activities such as exercising and swimming, in a manner that reduces the risk of harm from interactions between sharks and humans.

**LEGAL/POLICY IMPLICATIONS**

*Fish Resources Management Act 1994:*

**FINANCIAL/BUDGET IMPLICATIONS**

There are no financial/budget implications for the City.

**ASSET MANAGEMENT IMPLICATIONS**

There are no asset management implications for the City.

**ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS**

The proposal is intended to enhance public health and safety by minimising potential interactions between beachgoers and sharks.

**COMMUNITY ENGAGEMENT**

Whilst no direct community consultation has occurred, the City has recently received a request from a community member to consider the implementation of a shark fishing ban.

**ATTACHMENTS**

**Nil**

## 17 REPORTS – BUILT INFRASTRUCTURE

### 17.1 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION - CHILD CARE CENTRE - LOT 120 (1) HARTZ WAY, WANDI (DA10476)

#### SUMMARY

The City of Kwinana has received an application (DA10476) for a Child Care Centre at Lot 120 (1) Hartz Way, Wandi. The applicant is seeking approval for a Child Care Centre over the entire site, including an associated parking and play area (refer to Attachments 2 - 7 of the Responsible Authority Report: Attachment A). The application has been assessed against relevant planning requirements and is considered to meet the requirements of the City's Local Planning Scheme No. 2 (LPS2).

As the estimated development cost of this application is in excess of \$2 million (estimated cost of this development is \$2.4 million), the applicant has opted to pursue this application through the Joint Development Assessment Panel. The application is therefore required to be referred to the Metro Outer Joint Development Assessment Panel (JDAP) for determination. City Officers have prepared the attached Responsible Authority Report (RAR) in accordance with the *Planning and Development (Development Assessment Panels) Regulations 2011*. The RAR and associated attachments are attached for Council's consideration and adoption – see Attachments A and B.

#### OFFICER RECOMMENDATION

**That Council resolve to support the development application for a Child Care Centre at Lot 120 (1) Hartz Way, Wandi as per the recommendation outlined in the Responsible Authority Report (Attachment A) to the Metro Outer Joint Development Assessment Panel.**

#### VOTING REQUIREMENT

Simple majority

#### DISCUSSION

##### Draft Local Planning Strategy

This proposal is considered to be in alignment with the City's adopted draft Local Planning Strategy as it seeks to address the following Strategic Directions:

- *Recognise and strengthen Kwinana's unique cultural, natural and built identity to foster a sense of place.*

Correlating with the above strategic direction, the proposal seeks to better understand and inform the following action:

- *Develop planning measures to ensure new development contributes to:*
  - i. *intended future character of new and future suburbs is respectful to setbacks, site coverage and built form*

The subject application is for a Child Care Centre to be approved on Lot 120 (1) Hartz Way, Wandi (the subject site). The subject site is bounded by Morwell Entrance to the north, Honeywood Avenue to the west and Hartz Way to the south. Newly developed residential lots abut the subject site to the east. The proposed Child Care Centre and associated parking and outdoor play areas encompass the entire site, with the building fronting onto Morwell Entrance and Honeywood Avenue (see the location plan in Attachment B).

The applicant is seeking approval for a Child Care Centre that will cater for up to 92 children and 16 staff. The centre is proposed to operate between 6:30am and 6:30pm, Monday to Friday. Key elements of the proposed development are as follows:

- A single storey Child Care Centre building that abuts and orientates toward Honeywood Avenue and Morwell Entrance;
- A 25-bay car parking area to the east of the site;
- An outdoor play area on the eastern side of the building (between the building and carparking area);
- 2x full-movement crossovers connecting the development to Morwell Entrance and Hartz Way.

The subject site is located in the Wandi North Local Structure Plan (WNLSP) area and is bounded by Morwell Entrance, Honeywood Avenue and Hartz Way – refer to Attachment 1. Honeywood Avenue is a key north/south internal distributor road through Wandi. The subject site measures 2500m<sup>2</sup>, is currently vacant and zoned 'Commercial' under the WNLSP. A Child Care Centre is a 'P' (Permitted) land use within the Commercial zone.

The site is surrounded by residential zoned land that is mostly developed. The development is considered to be consistent with the relevant planning requirements at both state and local level, and as such it is recommended the JDAP approve the application subject to conditions.

A number of submissions were received by the City in response to the advertising of the application. The issues raised by the submissions and identified by City Officers as part of the planning assessment are as follows:

- Considering community needs when considering land uses in this commercial zoned site;
- How vehicular access to, from and within the site will function;
- Building design and character;
- Landscaping;
- Waste management;
- Noise; and
- Public Art

Further discussion in relation to each of the above matters can be found under the heading 'Planning Assessment' in the attached RAR (Attachment A). The proposal was the subject of an Elected Member Briefing (EMB) session held on the 8 February 2022.

By way of background, the Western Australian Planning Commission (WAPC) granted approval to the WNLSP in November 2009 (Attachment 9). Since adoption, the WNSLP has been the subject of eight amendments. Amendment 8 to the WNLSP relates to the subject lot and was presented to Council on 9 February 2022. This amendment designated the subject site to be zoned 'Commercial', which was supported by Council. The amendment identified that a local commercial centre was viable and beneficial at this location. The City had maintained, as part of the structure planning process, that a small centre at this location, preferably providing local convenience shopping or a café would be of benefit to the immediate community. The City accepted however and that specific land uses and tenancy arrangements for this commercial zoned site will be determined by the market moving into the future. This is further explained in the attached RAR.

The application has been advertised to all owners and occupiers of properties within 200 metres of the subject site. Of the 26 submissions received, 25 objected to the proposal with the planning matters raised in responses further discussed in the attached RAR.

As the estimated development cost exceeds \$2 million (estimated cost of this development is \$2.4 million) and the applicant has opted to have the application determined by the JDAP, the application is required to be referred to the JDAP for determination. The application is scheduled to be considered by the JDAP at a meeting in late February 2023. The City is required to submit the RAR to the DAP Secretariat on 24 February 2023.

The application has been referred to Council prior to submitting the RAR to the JDAP for determination, as City Officers do not have delegation to prepare the RAR under the *Planning and Development (Development Assessment Panel) Regulations 2015*. In the event that Council wishes to modify or make an alternative recommendation to that contained within the RAR, this will form a separate recommendation to that of Officers in the RAR for the JDAP’s consideration.

**STRATEGIC IMPLICATIONS**

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
1 – A naturally beautiful environment that is enhanced and protected	1.1 – Retain and improve our streetscapes and open spaces, preserving the trees and greenery that makes Kwinana unique	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The design of the proposed Child Care Centre and associated landscaping seeks to provide for enhanced streetscapes.
3 – Infrastructure and services that are affordable and contribute to health and wellbeing	3.1 – Develop quality, affordable infrastructure and services designed to improve the health and wellbeing of the community	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The proposed Child Care Centre will provide a service in the area that has potential to benefit the community.
4 – A unique, vibrant and healthy City that is safe, connected and socially diverse	4.1 – Create, activate and manage places and local centres that are inviting, unique and accessible	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The proposed Child Care Centre is highly accessible being centrally located.

**SOCIAL IMPLICATIONS**

This proposal will support the achievement of the following social outcome/s, objective/s and strategic priorities detailed in the Social Strategy.

<b>Social Strategy</b>			
<b>Social Outcome</b>	<b>Objective</b>	<b>Strategic Priority</b>	<b>How does this proposal achieve the social outcomes, objectives and strategic priorities?</b>
6 – Vibrant and Celebrated	6.0 – Vibrancy and creativity thrive and our unique identity and achievements are celebrated	6.5 – Facilitate community art projects in public spaces  6.6 – Provide opportunities to establish a thriving creative economy	The proposed development also triggers the requirement for public art which will benefit the local community.  The proposed Child Care Centre will assist the local community in going to work.

**LEGAL/POLICY IMPLICATIONS**

For the purpose of Councilors considering a financial or impartiality interest only, the proponent is Apex Planning and the land owner is Wandí Anketell Holdings Pty Ltd.

Legislation

- Planning and Development Act 2005*
- Planning and Development (Local Planning Schemes) Regulations 2015*
- Planning and Development (Development Assessment Panels) Regulations 2015*

Schemes

City of Kwinana Local Planning Scheme No.2

State Government Policies

- State Planning Policy 7 – Design of the Built Environment
- State Planning Policy 3.7 – Planning in Bushfire Prone Areas

Structure Plans/Activity Centre Plans

Wandi North Local Structure Plan (and Amendments thereto)

Local Policies and Local Development Plan

- Local Planning Policy No. 5 – Development Contribution towards Public Art
- Local Planning Policy No.8 – Designing Out Crime
- Local Development Plan No. 12: Lot 120 Honeywood Avenue, Wandí

**FINANCIAL/BUDGET IMPLICATIONS**

There are no financial or budget implications as a result of this application.

**ASSET MANAGEMENT IMPLICATIONS**

There are no asset management implications as a result of this application.

**ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS**

There are no direct environmental and/or public health implications as a result of this application. The proposal addresses various principles of environmental sustainability being designed with solar panels and strategic landscaping.

**COMMUNITY ENGAGEMENT**

The application was advertised to land owners within 200 metres of the site for a period of 21 days. 26 submissions were received with 25 objecting to the development. The submissions are further discussed in the RAR (Attachment A).

**ATTACHMENTS**

- A. Responsible Authority Report (RAR) - Child Care Centre - Lot 120 (1) Hartz Way WANDI**
- B. Attachments 1 - 16 to RAR - Lot 120 (1) Hartz Way, WANDI**
- C. Attachment 17 to RAR - Lot 120 (1) Hartz Way, WANDI**



**18 REPORTS – CIVIC LEADERSHIP**

**18.1 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 JANUARY 2023**

**SUMMARY**

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 31 January 2023, as required by the *Local Government (Financial Management) Regulations 1996*.

**OFFICER RECOMMENDATION**

**That Council:**

- 1. Accepts the list of accounts, totalling \$5,174,466.20, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 January 2023, as detailed within Attachment A.**
- 2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 January 2023, as detailed within Attachment B.**

**DISCUSSION**

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

<b>Payment Type</b>	<b>Amount (\$)</b>
Automatic Payment Deductions *	\$ 18,774.96
Cheque Payments	\$ 342.65
EFT Payments	\$ 3,881,385.52
Payroll Payments	\$ 1,273,963.07
<b>Total Attachment A</b>	<b>\$ 5,174,466.20</b>

\*Automatic Payment deductions includes a payment of \$16,380.80 for credit card payments. A detailed transaction listing of credit card expenditure paid for the period ended 31 January 2023 is included at Attachment B.

**STRATEGIC IMPLICATIONS**

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
5 – Visionary leadership dedicated to acting for its community	5.1 – Model accountable and ethical governance, strengthening trust with the community	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	Transparent reporting of financial information

**SOCIAL IMPLICATIONS**

There are no social implications as a result of this proposal.

**LEGAL/POLICY IMPLICATIONS**

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

**13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.**

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

- (a) *the payee’s name; and*
- (b) *the amount of the payment; and*
- (c) *the date of the payment; and*
- (d) *sufficient information to identify the transaction.*

(2) *A list of accounts for approval to be paid is to be prepared each month showing*

(3)

- (a) *for each account which requires council authorisation in that month —*
    - (i) *the payee’s name; and*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction.*
- and*

(b) *the date of the meeting of the council to which the list is to be presented.*

(4) *A list prepared under sub-regulation (1) or (2) is to be —*

(5)

- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting.*

**FINANCIAL/BUDGET IMPLICATIONS**

There are no financial implications that have been identified as a result of this report.

**ASSET MANAGEMENT IMPLICATIONS**

There are no asset management implications that have been identified as a result of this report.

**ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS**

There are no implications on any determinants of health as a result of this report.

**COMMUNITY ENGAGEMENT**

There are no community engagement implications as a result of this report.

**ATTACHMENTS**

- A. Payment Listing January 2023
- B. Credit Card Transaction Report January 2023

**19 NOTICES OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**20 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING IF GIVEN DURING THE MEETING**

**21 LATE AND URGENT BUSINESS**

Note: In accordance with Clauses 3.13 and 3.14 of Council's Standing Orders, only items resolved by Council to be Urgent Business will be considered.

**22 REPORTS OF ELECTED MEMBERS**

**23 ANSWERS TO QUESTIONS WHICH WERE TAKEN ON NOTICE**

**24 MAYORAL ANNOUNCEMENTS**

**25 CONFIDENTIAL ITEMS**

Nil

**26 CLOSE OF MEETING**