

Administration

Cnr Gilmore Ave & Sulphur Rd, Kwinana WA 6167 | PO Box 21, Kwinana WA 6966

Hours Mon-Fri 8:30am-4:30pm | **Telephone** Mon-Fri 8:00am-5:00pm 08 9439 0200**NRS** 133 677 (hearing/speech impaired) | **TIS National** 131 450 (Translating and Interpreting Service)
customer@kwinana.wa.gov.au | www.kwinana.wa.gov.au

APPLICATION FOR VERGE PERMIT

All sections to be completed in full by the applicant.

OFFICE USE ONLY
Application number
Application fee
Receipt number

1. PROPERTY THAT THIS APPLICATION REFERS TO

Property street address

Unit No

Street No

Lot No

Street Name

Suburb

Postcode

2. DETAILS OF BUILDING WORK OR PURPOSE OF USE OF VERGE

Description of the purpose for use of verge.

Nature of the building works

 New dwelling Addition/alteration Swimming Pool Garage/Carport Patio/Shed Fit out Change of use Relocation to/from property Other (please specify)

3. MATERIALS TO BE STORED ON VERGE

Note: 1. No asbestos or loose rubbish to be stored on verge at any time.
2. Safety fencing may be required

 Bricks

Cladding/Roofing

Concrete/stone

Paving

 Timber

Steel/Aluminium

Sand

Fencing

Will a waste bin be located on verge?

No

Yes

If yes, size (m³)

Will a storage container be located on the verge?

No

Yes

If yes, length (m)

4. APPLICANT DETAILS

Surname

Other Names

Company (if applicable)

Property street address

Unit No

Street No

Lot No

Street Name

Suburb

Postcode

Phone

Fax

Mobile

Email address

5. OWNER'S DETAILS (IF DIFFERENT TO APPLICANT)

Surname

Other Names

Company (if applicable)

Property street address

Unit No

Street No

Lot No

Street Name

Suburb

Postcode

Phone

Fax

Mobile

Email address

6. DURATION OF PERMIT

An application fee of \$199 is required to be paid on submission.

Note: Fee for area use will be calculated by the City's officers on the verge area at \$1 per square metre x number of months or part thereof. (Minimum of 24 months).

Commencement Date

/ /

Duration Number of months (min 24)

Please attach a detailed plan of the verge, including dimensions.

Note: This area will be confirmed by a City Officer as part of the approval process.

7. GENERAL CONDITIONS

1. The permit is issued pursuant to the City of Kwinana Activities on Thoroughfares and Public Places and Trading Local Law 2011.
2. The permit is valid for the period specified in item 6 of this application.
3. The permit holder must ensure that the thoroughfare (including the verge) is kept safe for the public to use at all times.
4. Footpaths are to remain clear of all bins and building materials and remain safe for pedestrians at all times. Where there is no footpath, a safe and clear access of a minimum width of one (1) metre along that part of the verge immediately adjacent to the kerb must be maintained.
5. Vehicles and trailers must not block footpaths. The City's Parking Local Laws apply and infringements may be issued.
6. If a street tree is located on the verge a Tree Protection Zone must be erected and maintained for the duration of the permit.
7. Nothing in this permit authorises the removal of, or damage to a street tree, unless approval is specifically authorised in writing by the City.
8. The permit holder must ensure that materials, such as sand, soil and cement are contained and do not leak or leach into the City's drainage system.
9. The permit holder must ensure that deposited material is sufficiently lit during darkness to ensure the safety of persons using the street.
10. Roadways to be kept clear of all building materials and operational at all times.
11. Site toilets must not be placed on the thoroughfare (including the verge).
12. Site office and sheds must not be placed on the thoroughfare (including the verge).
13. No building activity is to be carried out on the thoroughfare or verge area.
14. Bulk bins and building materials may be placed on the verge area subject to them:
 - a. Not being placed in such a way as to obstruct or overhang a footpath, carriageway, access way or driveway;
 - b. Not causing a sight obstruction for vehicles or pedestrians;
 - c. Not causing damage to any City property in the verge such as a sign, kerb, footpath, street tree or garden maintained by the City;
 - d. Not causing an obstruction or damage to a manhole, inspection pit, fire hydrant, water or gas valve, electrical substation, drainage gully, water channel or other service in the verge area for which access may be reasonably required; and
15. Bulk bins must be removed within 72 hours of being filled and must be covered to stop materials being blown out of the bins and onto the verge.
16. On completion the verge area is to be cleared of all materials and returned to the level before demolition/building work commenced or as otherwise approved by the City.
17. Other site specific conditions as may be required following confirmation with the applicant, e.g. site line restrictions near an intersection.
18. A sign must be displayed with applicants name and contact details.
19. **Unauthorised use of a verge or without a valid permit may attract penalties including an infringement to a maximum of \$5000, with a daily penalty of \$500.**

8. CONFIRMATION OF CONDITIONS BY APPLICANT

As the Verge Permit Holder, on payment of the required fee, I agree to abide by the Conditions of a Verge Permit.

Signature of Applicant:

Date