

Notification Form for Hairdressing Premises

Note:

1. Fees to be paid upon application (please do not email credit card details) fee increase may apply on 1 July each financial year
2. Expedited service fee of \$162 apply for applications received between 3-10 working days before the approval is required. This fee will apply to applications from community, sporting and not-for-profit groups.
3. Submitting this application does not automatically result in an approval.
4. Please allow 14 business days processing time.
5. Completed form to be emailed to: health@kwinana.wa.gov.au

Inspection Fee: \$156(No GST) (fee type code 85)

Applicants Details

Name of Applicant:		
Residential Address:		
Phone:	Mobile:	Email:
Preferred Method of Contact:		

Business Details

Name of Business:		ABN:	
Business Address:			
Phone:	Mobile:	Email:	
Type of Business:	Home occupation	Mobile	Commercial
Type of Activities:	Hairdressing	Shaving (eg use of cut-throat razor/disposable razors)	
Other Activities			
Number of Staff:	Qualifications/Training:		

Signature: _____ **Date:** _____

The City of Kwinana is a Small Business Friendly Council and has a range of opportunities to support local small business. Please indicate if you would like to opt out of news and information about small business initiatives in the City of Kwinana

Please Note:

Approval is required from the City's Health Team in order to conduct a hairdressing business. An Environmental Health Officer will assess your application to determine if your proposed premises are suitable for the use of a hairdressing business.

Your application to must include the following details for all the activities to be undertaken:

1. Plans to a scale of 1:50 detailing floor, wall and ceiling finishes for both the procedure and workspace areas, and shelves, fittings and other furniture in the procedure areas.
2. A 'Health Services Hairdressing Notification Form' outlining the contact details and activities to be undertaken.
3. Hands-free hand wash basin and sink details in both procedure and workspace preparation areas.
4. A detailed cleaning and maintenance schedule.
5. Proposed disinfection and sterilisation techniques.
6. Staff sanitary facilities.
7. Proposed laundry facilities.

Legislation:

The proposed premises is required to comply with the following legislation:-

- Hairdressing Establishment Regulations 1972.
https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_1535_homepage.html